

TENNESSEE EDUCATION LOTTERY WINNER CLAIM FORM

You may claim your winnings at any Tennessee Lottery District Office location

Chattanooga District Office
2020 Gunbarrel Road, Suite 106
Chattanooga, TN 37421

Nashville District Office
26 Century Boulevard, Suite 200
Nashville, TN 37214

Knoxville District Office
Cedar Springs Shopping Center
9298 Kingston Pike
Knoxville, TN 37922

Memphis District Office
Chiles Plaza
7424 U. S. Highway 64, Suite 104
Memphis, TN 38133

Office hours are Monday - Friday, 8:30-5:00. Please arrive at least 2 hours before closing and allow 2 hours for processing of all claims of \$600 and above.

INSTRUCTIONS TO FILE YOUR CLAIM:

1. **Sign the back of your ticket.**
2. Complete and sign the claim form.
3. For claims over \$599, you will be required to produce a valid ID for identification purposes:
 - State Issued Driver's License
 - Military Identification Card
 - State Issued Identification Card
 - Voter's Registration Identification Card
 - Alien Registration Receipt Card
 - Passport
4. The Internal Revenue Service (IRS) requires a winner to provide proof of U.S. Social Security Number (SSN) or U.S. Tax Identification Number (TIN) for all prizes greater than \$599. Federal Tax Withholding will be deducted from any prize exceeding \$5,000 as required by IRS regulations. Your actual tax liability may be more or less based on your filing status and other taxable income. Please consult your tax advisor for more information. Federal Tax Backup Withholdings will be deducted from any prize greater than \$599 if a winner does not provide proof of a SSN or TIN.

**** SSN/TIN number must be on a computer generated document, such as social security card, insurance card, pay stub or tax forms.**
5. For more information on how to claim as a group, or to obtain IRS Form 5754, call 1-800-829-1040 or visit the IRS website at www.IRS.gov. All members of the group are subject to debt setoff requirements in accordance with Lottery rules and regulations and must complete Parts 1 - 10 on the front of this claim form and provide required identification (see #3 above for details). Tennessee Education Lottery will issue only one check.
6. On any prize of \$600 or more, any outstanding State debts in excess of \$100, including, but not limited to, Department of Revenue, Child Support, Public Benefits, TennCare and Education Assistance, will be deducted from the prize winnings.
7. If the prize is to be paid to a legal entity (partnership, estate, etc.), enter the legal name in the "NAME" field (item 2) and the Legal Entity's Federal Employer Identification Number in the "SOCIAL SECURITY" field (item 1). Each party of the Legal Entity must comply with the TEL's claim procedure.
8. Claimants may elect payment by electronic funds transfer for payments over \$200,000. A voided check or deposit slip from the account you want the funds deposited into is required, or a letter from your banking institution detailing the name on the account, the account number, and the bank's wire routing number.

ADDITIONAL INSTRUCTIONS, IF FILING BY MAIL:

1. Mail the claim form along with signed original ticket and copies of the required ID to:
Tennessee Education Lottery Corporation, P.O. Box 290636, Nashville, TN 37229-0636.
2. Once the claim is received, it will be processed for payment and mailed to the address on the claim form.

DISCLAIMER: *The Tennessee Lottery is not responsible for tickets or prize payment which are destroyed or lost by the U.S. Postal Service or any other carrier.*

For more information visit our website at www.tnlottery.com.

